

9-9-1938

Board of Trustees Meeting Minutes 1938-09-09

Bowling Green State University

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department. This again is one of great needs and we should also expand our department of Art. The building of a new Science Building would afford us room for both of these departments, as well as the extension of our science work.

Respectfully submitted,
R. E. Offenhauer

Mr. John P. Schooley presented and explained the plans for the Natatorium. These plans were then submitted for the action of the Board.

It was moved by Coriell and seconded by Mrs. Dwyer that these plans be accepted. Voting aye: Prout, Montgomery, Mrs. Dwyer, Coriell. Motion carried.

The signatures of the members of the Board present were then affixed to the plans for the Natatorium.

A resolution was submitted authorizing R. E. Offenhauer, President, Bowling Green State University to file an application to the United States of America through the Federal Emergency Administration of Public Works for a grant to aid in financing the construction of a men's dormitory and designating the said R. E. Offenhauer to furnish such information as the Government may request.

Be it resolved by the Board of Trustees of the Bowling Green State University, Bowling Green, Ohio,

Section 1. That R. E. Offenhauer be authorized to execute and file an application on behalf of the Board of Trustees of the Bowling Green State University, Bowling Green, Ohio, to the United States of America for a grant to aid in financing the construction of a men's dormitory.

Section 2. That said R. E. Offenhauer is hereby authorized and directed to furnish such information as the United States of America through the Federal Emergency Administration of Public Works may reasonably request in connection with the application which is herein authorized to be filed.

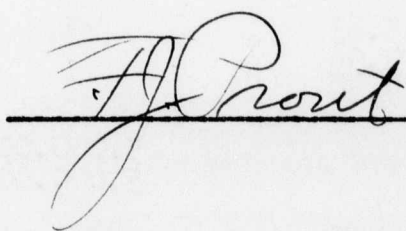
It was moved by Coriell and seconded by Mrs. Dwyer that this resolution be adopted. Voting aye: Prout, Montgomery, Mrs. Dwyer, Coriell. Motion carried.

It was moved by Coriell and seconded by Mrs. Dwyer that the salary increases as listed in Dr. Offenhauer's REPORT AND RECOMMENDATIONS be accepted. Voting aye: Prout, Mrs. Dwyer, Coriell. Mr. Montgomery did not vote. Motion carried.

It was moved by Coriell and seconded by Mrs. Dwyer that Dr. Offenhauer has the permission of the Board to include in the budget for 1939-40 a request for a new Science Building. Voting aye: Prout, Montgomery, Mrs. Dwyer, Coriell. Motion carried.

It was moved by Montgomery and seconded by Coriell that the meeting adjourn to meet again at the call of the president. Voting aye: Prout, Montgomery, Mrs. Dwyer, Coriell. Motion carried. Meeting adjourned.

Attest:



September 9, 1938

The Board of Trustees of the Bowling Green State University, Bowling Green, Ohio, met in its regular meeting at its office in the Administration Building at 2:00 o'clock p.m. on September 9, 1938. All of the members of the Board were present: F. J. Prout, president; L. N. Montgomery, secretary; Mrs. Bessie S. Dwyer, treasurer; Dr. Edward B. Pedlow; and E. E. Coriell. President R. E. Offenhauer was also in attendance.

The minutes of the meetings held August 5 and August 12, 1938, were read and approved.

The following report was submitted by the president: REPORT AND RECOMMENDATIONS OF THE PRESIDENT TO THE BOARD OF TRUSTEES as of September 9, 1938.

Faculty Appoint- I appoint, subject to your confirmation, Dr. Albert McHarg Hayes as assistant ments professor of English at a salary of \$2700 for the academic year 1938-39. Dr. Hayes did his undergraduate work at Dartmouth College and received his doctor's degree from Princeton in 1933.

I appoint, subject to your confirmation, Dr. George Moore as assistant professor of biology at a salary of \$2700 for the academic year 1938-39. Dr. Moore is a graduate of Otterbein College and received his Doctor's degree from the University of Michigan.

I appoint, subject to your confirmation, Mrs. Mary C. Hissong as a substitute in the Department of English with the rank of assistant professor at a salary of \$1100 for the first semester of the academic year 1938-39. Mrs. Hissong has practically completed her work for the doctor's degree at Ohio State University.

I appoint, subject to your confirmation, Miss Myrtle Jensen as an instructor in music at a salary of \$2000 for the academic year 1938-39. Miss Jensen is a graduate of St. Olaf College with a bachelor's degree also the American Conservatory with a bachelor's degree and a master's degree from the Eastman School of Music. She has majored in organ, piano, and voice and also has several years experience as member of St. Olaf's choir.

I also appoint, subject to your confirmation, Miss Maybelle Cranston. Miss Cranston is to take the place of Mrs. Mercer who resigned her work as nurse in our campus hospital at Shatzel Hall. Mrs. Mercer is a practical nurse; Miss Cranston is a registered nurse. I would appoint her at a salary of \$50 per month.

Resig- I have the resignations of the following people: Mr. H. B. Romaker, Miss Manette
nations Marble, Mrs. Helen West Mercer, Mr. George D. Wilner. All of these had been
elected by the Board and I would recommend now the acceptance of their resignations.

PWA In accord with your action of August 5, 1938 authorizing the setting up of a
OH-1390-f Construction account for Docket OH-1390-F I submit the following exhibits which
give the status of the account as set up. It is understood that only such part of
monies deposited with the bank as necessary will be used to meet the sponsor's share
under OH-1390-F.

August 30, 1938
Public Works Administration
Columbus, Ohio

Gentlemen:

This is to certify that The Bank of Wood County Co., is a member of the Federal Deposit Insurance Corporation and derives all the benefits supplied through this membership.

We hereby certify that we will accept the funds of the Bowling Green State University PWA Construction Account, Docket No. OH-1390-F, and maintain a separate account under the foregoing title.

(signed) Very truly yours,
THE BANK OF WOOD COUNTY CO.
A. M. Patterson, Secy

September 6, 1938
Bowling Green State University,
Bowling Green, Ohio

Attn: E. J. Kreischer

Gentlemen:

From the sale of bonds the following was credited to State University General Account:

Treas. Bond	2 7/8	46-56	#B00017732	\$5,000.00
do	3 3/4	do	#C00017753	5,000.00

Sold @ 113 5/32	\$11,315.63
Accrued Int	173.96
Total Received	\$11,489.59

HOLD 3% 52	#AV47022B	5,000.00
do do	#AV52610L	5,000.00

Sold @ 106 4/32	\$10,612.50
Accrued Int	100.83
	\$10,713.33

1938		
Aug 31	Credited State University General Account	\$20,000.00
Sept. 3	Treas Bonds	1,462.64
Sept. 3	HOLC Bonds	686.38
	Service Charge	53.90
	Total	\$22,202.92

(signed) Very truly yours,
D. O. King
Disc Dept

August 30, 1938 Bank of Wood County Co., Bowling Green, Ohio
Purchased from Bowling Green State University U. S. Treas Bond 2 7/8 55-60
Bond \$500.00
Premium 30.00
Acc Int 6.58
\$526.58
2.50 - Handling charge
\$524.08

August 31, 1938
Public Works Administration,
Columbus, Ohio

MC MANUS-TRUMP CO., TOLEDO, OHIO-103830

This is to certify that at the close of business August 31, 1938, the Bowling Green State University PWA Construction Account, Docket No. OH-1390-F, has a balance of \$26,000.00.

(signed) Very truly yours,
THE BANK OF WOOD COUNTY CO.
A. M. Patterson, Secy

I, R. E. Offenbauer, the duly elected president of the Bowling Green State University, Bowling Green, Ohio, do hereby certify that the General Assembly of the State of Ohio appropriated to said University the sum of Twenty thousand dollars (\$20,000) to be expended as part payment in the construction of a Women's Gymnasium; that said building is a portion of the Federal Emergency Administration of Public Works' project, Docket OH-1390-F.

Further, that the above appropriation appearing in Senate Bill 457 was passed by the Legislature on February 28, 1938; approved by the Governor of Ohio on March 14, 1938 and filed in the office of the Secretary of State at Columbus, Ohio, on March 15, 1938.

Further, that said appropriation has been encumbered for the entire amount to be expended in accordance with estimates ensuing from PWA project, Docket OH-1390-F.
(signed)

R. E. Offenbauer, President
Bowling Green State University
(signed) C. D. Perry, Notary Public
Commission expires May 25, 1939

REQUEST FOR WAIVER
OF
CERTIFICATE OF DEPOSITARY

Docket No. OH-1390-F

In requesting a release of the initial portion of the Federal Grant in the amount of \$28,125 (25%), we are hereby further requesting the Federal Emergency Administration of Public Works for permission to waive the Certificate of Depositary requiring the sponsor's full portion of funds (\$137,500) to be placed on deposit with the depositary in the PWA Construction Account at this time.

This request for said waiver is supported by the following:

1. Cash on deposit in Construction Account	\$26,000
2. State of Ohio Appropriation	20,000
3. Federal Government bonds owned by Sponsor and placed in escrow with sponsor's bank for use only on PWA Project OH-1390-F	91,500
Total available for Sponsor's portion	\$137,500

Exhibits supporting the above mentioned are attached hereto. Our motive for seeking this waiver is to enable us to continue receiving interest on our bond investments as long as possible to better enable us to meet our financial requirement on a new PWA proposal now awaiting approval in Washington. Further our University being a department of the state of Ohio we feel that in the interest of economy we are not justified in liquidating the above bonds at this time at the cost of approximately \$1500 to \$2000 loss in interest.

(signed) R. E. Offenbauer, President
Bowling Green State University

August 30, 1938

This is to certify that we, The Bank of Wood County Co., Bowling Green, Ohio, have on this date received from The Bowling Green State University, Bowling Green, Ohio, the following Federal Government Bonds:

U. S. Treas. Bond	2 7/8 55-60	Nos. 126404D	\$ 500.00
do	2 3/4 51-54	4946F	10,000.00
do	2 3/4 51-54	4947H	10,000.00
do	2 3/4 51-54	4954D	10,000.00
do	2 7/8 55-60	4456F	10,000.00
do	2 7/8 55-60	2215E	5,000.00
do	2 3/4 51-54	4945E	10,000.00
do	2 7/8 55-60	23709K	5,000.00
do	2 7/8 55-60	25710L	5,000.00
do	2 7/8 55-60	23619K	5,000.00
do	2 7/8 55-60	23620L	5,000.00
do	2 7/8 55-60	23604D	5,000.00
do	2 7/8 55-60	22629K	1,000.00
do	2 7/8 55-60	22630L	1,000.00
do	2 7/8 55-60	258595E	1,000.00
do	2 7/8 55-60	258596F	1,000.00
do	2 7/8 55-60	57183 D	1,000.00
do	2 7/8 55-60	57184D	1,000.00
do	3 1/8 46-49	19339K	5,000.00

These bonds to be held by us in escrow and liquidated by us upon authority of the duly authorized agent of said University. The funds accruing from such liquidation (par value) to be placed to the credit of Bowling Green State University PWA Construction Account Docket #OH-1390-F. Such credit from sale of above bonds shall not exceed the amount of \$91,500.00, premium and interest less brokerage costs to be credited to the Bowling Green State University General Account.

THE BANK OF WOOD COUNTY CO.
By A. M. Patterson, Secy
And BOWLING GREEN STATE UNIVERSITY PWA
CONSTRUCTION ACCOUNT DOCKET #OH-1390-F
By E. J. Kreischer, Business Manager

PWA Under the date noted we recived the following letter from Mr. L. A. Boulay,
OH-2093-F Associate Regional Director, PWA:

September 7, 1938
Mr. R. E. Offenhauer
President, Board of Trustees
Bowling Green State University
Bowling Green, Ohio

Re: Bowling Green University
Men's Dormitory

Dear Sir:

This is to officially notify you that the application of the Bowling Green University, identified as Docket OH-2093-F, has been approved. The allotment authorized is in the form of a grant only, in the amount of \$73,636, and is based upon a total estimated cost of \$163,636.

You will receive in the near future a formal Offer from the Federal Government at which time you will be advised of the terms and conditions under which the allotment is made, together with instructions covering the procedure to be followed in earning the above mentioned grant allotment.

It is necessary that construction on this project be started at the earliest practicable date. Definite arrangements should be made at this time to expedite the preparation of the plans and specifications. A complete set of instructions covering the preparation of plans and specifications will be forwarded directly to your architect.

Kindly identify all future communications with the reference OH-2093-F.

(signed) Very truly yours,
L. A. Boulay,
Assoc. Regional Director (Ohio)
For the Administrator

In making application for the grant for the Men's Dormitory I made the following statement:

"A statement in support of application for a Federal Grant of \$73,636.00 under the Public Works Administration for the construction of a men's dormitory at the Bowling Green State University, Bowling Green, Ohio

FINANCIAL

The Board of Trustees of Bowling Green State University hold United States Government Bonds that have a market value of	\$194,000.00
The last Session of the General Assembly appropriated	20,000.00
(in support of docket OH-1390-F)	
The Trustees of the Bowling Green State University have on hand, appropriated, for this project	6,000.00
	<u>TOTAL</u>
	\$220,000.00
To finance docket OH-1390-F will require	137,500.00
This will leave for the financing of the porposed men's dormitory	82,500.00
The Board of Trustees propose to take \$7,5000.00 out of their next year's dormitory revenues and add it to the \$82,500.00 on hand to meet the required \$90,000.00 needed to finance the proposed dormitory project.	

This they think is very Basible in view of the fact that our annual resources from the present two girl's dormitorjes have netted more than \$12,000.00 for each of the several years past. All of the above resources have been appropriated for he proposed project.

NEED

The Bowling Green State University has two girl's dormitories at the present time. They have at no time had a boy's dormitory. Many more men students would come to the Bowling Green State University if dormitory facilities could be provided.

(signed) R. E. Offenhauer"

At the meeting of the Board of Trustees on August 5 a motion was made authorizing us to use bonds to the amount of \$85,000 in support of docket OH-1390-F. It will now be necessary in view of the above statement for us to authorize the use of all of our government bonds, the \$20,000 appropriated by the State of Ohio, the cash on hand to the extent of \$6,000, together with an appropriation of \$7,500 of future funds, these to come from next year's dormitory revenues. Therefore I would recommend the authorization for the appropriation and release of these funds for docket OH-1390-F and docket OH-2093-F.

WPA I hestiate to bring the following to your attention yet I feel that it is a good project and that we should proceed. Our present WPA work has gone along and has been a great help to us. It has enabled us to put several of our buildings in good condition. The improvements that have been made and that are being made are absolutely necessary. The present project will not cover all of our needed repair. A supplement has been drawn to our present project. This calls for a total of \$110,140, of this the federal government advances \$87,275 leaving the sponsor's hare \$22,865. The material costs in the project are \$4,872, the engineering costs \$3,670. These two items would be nearly all the actual outlay that we would have to make inasmuch as equipment rentals are already cared for and they amount to \$12,798. I would recommend that you authorize the supplement with the understanding that the actual outlay for us in cash would not exceed \$5500 and we shall proceed with the project as far as that moeny will reach.

Inasmuch as Mr. Boulay is anxious that we set our house in order for the building of the men's dormitory I would recommend that we take steps to dispose of the house in which Mr. Ronk has been living. I have consulted the Attorney General but as yet have no definite answer from him. I would recommend the following procedure if we can get the approval of the Attorney General--that we ask for bids for the house and when the bids are sold for the dormitory that we ask the contractor to take the house over and deduct the amount of the bid for the house from the amount of the bid for the dormitory. In other words, we would simply be incorporating this house which is now state property into the dormitory which is also state property. We shall not get a great deal from the house but every little bit would help us in financing the new project and again for this reason, I would recommend that we may have your approval on this action so that we may proceed at once.

Respectfully submitted,
R. E. Offenbauer

After a discussion of the offer of the United States of America in accordance with Mr. Boulay's letter under date of September 7, 1938 (the Formal Offer to follow later), to aid by way of grant in financing the construction of a men's dormitory, it was moved by Mrs. Dwyer and seconded by Coriell that the grant be accepted. Voting aye: Prout, Montgomery, Dwyer, Pedlow and Coriell. Motion carried.

It was moved by Mrs. Dwyer and seconded by Coriell that the following appointments be confirmed at the salary set opposite the name of each:

Albert McHarg Hayes	Assistant Professor	\$2700 9 mo. basis
Mrs. Mary C. Hissong	Assistant Professor (Sub.)	1100
Myrtle Jensen	Instructor	2000
George Moore	Assistant Professor	2700
Maybelle Cranston	Nurse, Infirmary	50 per mo.

Voting aye: Prout, Mrs. Dwyer, Pedlow, Coriell. Mr. Montgomery did not vote. Motion carried.

It was moved by Pedlow and seconded by Montgomery that the resignations of the following people be accepted: Mr. H. B. Romaker, Miss Manette Marble, Mrs. Helen West Mercer, and Mr. George D. Wilner. Voting aye: Prout, Montgomery, Mrs. Dwyer, Pedlow and Coriell. Motion carried.

Mr. Prout appointed the following persons with the consent of the Board to serve as the Building Committee for PWA Projects OH-1390-F and OH-2093-F: Dr. R. E. Offenbauer, chairman; Mr. E. E. Coriell and Mrs. Bessie S. Dwyer.

It was moved by Pedlow and seconded by Mrs. Dwyer that the WPA supplement be authorized and that \$5500 be released immediately for such project. Voting aye: Prout, Montgomery, Mrs. Dwyer, Pedlow and Coriell. Motion carried.

It was moved by Mrs. Dwyer and seconded by Coriell that the disposition of the house in which Superintendent Ronk lives be authorized in preparation for the building of the Men's Dormitory. Voting aye: Prout, Montgomery, Mrs. Dwyer, Pedlow and Coriell. Motion carried.

The following receipts were presented for remittances to the Treasurer of State:

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION
Columbus, Ohio, August 15, 1938 No 2083

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Depository Trust Fund the sum of \$30.68 collected from sources detailed and to be credited to the fund shown above.

Thomas L. Woods, Cashier
Depository Trust Fund

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION
Columbus, Ohio, August 15, 1938 No 3426

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Treasury the sum of \$2450.32 collected from sources detailed and to be credited to the fund or account as shown above.

Lester McDaniel, Cashier

It was moved by Montgomery and seconded by Pedlow that the meeting adjourn to meet again at the call of the president. Voting aye: Prout, Montgomery, Mrs. Dwyer, Pedlow, Coriell. Motion carried. Meeting adjourned.

Attest:



